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## County of Los Angeles COMMUNITY AND SENIOR SERVICES

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*Enriching Lives Through Effective And Caring Service*



css.lacounty.gov

Cynthia D. Banks  
Director  
Otto Solórzano  
Chief Deputy

September 09, 2014

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

20 September 9, 2014

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

### **REQUEST AUTHORITY TO COMMUNITY AND SENIOR SERVICES (CSS) TO AMEND CURRENT WORKFORCE INVESTMENT ACT (WIA) CONTRACTS TO INCREASE AND ALLOCATE WIA FUNDS**

**(ALL SUPERVISORIAL DISTRICTS) (3-VOTES)**

#### **SUBJECT**

Community and Senior Services (CSS) seeks delegated authority to amend current Workforce Investment Act (WIA) contracts to increase and allocate WIA funds to current contractors providing WIA employment and training services.

#### **IT IS RECOMMENDED THAT THE BOARD:**

1. Delegate authority to the Director of CSS or designee, via County Counsel-approved-as-to-form amendments to current WIA Adult and Dislocated Worker (ADW), and Veterans contracts to increase and allocate up to \$5.6 million in WIA funding to agencies currently providing WIA employment and training services potentially through June 30, 2015, based on contractor performance and availability of funding as detailed in Attachment A; and to increase or decrease up to 10% of the total contract amount for each contractor including any extensions, based on contractor performance and availability of funding, provided that: a) approvals of County Counsel and b) the Chief Executive Office (CEO) are obtained prior to any such amendment; and the Director of CSS, or designee, confirms in writing to the Board of Supervisors and the CEO within 30 days after execution that such amendments have been executed.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On July 22, 2014, President Obama signed the Workforce Innovation and Opportunity Act of 2014 (WIOA, H.R.803), which will be effective July 1, 2015. This new legislation, which will replace the current Workforce Investment Act (WIA), offers greater opportunities for strategic partnerships with economic development and education to provide job-driven training that leads to credentials for good and sustainable jobs in high growth industries needing a skilled workforce. Our County is uniquely positioned now to narrow the skills gaps by utilizing federal funding to train for jobs in industries such as Healthcare, Biomedicine/Biotechnology, Manufacturing (including Advanced Manufacturing and Green Jobs), Transportation and Logistics, Hospitality and Tourism, and Construction. Community and Senior Services (CSS) has approximately \$5.1 million of WIA funds to train prospective and incumbent workers for jobs in high-demand occupations in the County. An additional \$500,000 is being allocated to provide services in the East San Gabriel Valley area for services previously provided by a contractor whose contract expired.

Training services are a priority under both WIA and WIOA. This Board authority will allow CSS to allocate training funds to the current WIA contractors.

### **Implementation of Strategic Plan Goals**

The recommended actions are consistent with the principles of the Countywide Strategic Plan Goals 1: Operational Effectiveness and Goal 2: Fiscal Sustainability.

### **Performance Measures**

The Program's success will be measured based on the indicators established by WIA.

## **FISCAL IMPACT/FINANCING**

This Board authority will allow CSS to allocate an aggregate of \$5.6 million of WIA funds to the current WIA contractors. Training is an imperative part of the overall service delivery and the only option is to allow for WIA/WIOA contractors to assume this function during the recommended one-year contract term.

There is no impact on the County general fund as the WIA Program is fully financed by WIA Title I Adult and Dislocated Worker funding. Funding for this Program has been included in the Department's FY 2014-15 Adopted Budget.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The WIA ADW and Veterans contractors provide mandated ADW Program services including Core, Intensive and Training Services. Core services are available to a universal population and include, but are not limited to: comprehensive counseling, assisted job search, program eligibility determination, and referral information. Intensive services include comprehensive and specialized assessment of skill levels and service needs, diagnostic testing, in-depth interviewing and evaluation to identify employment barriers, development of an individual employment plan, group counseling, individual counseling and career planning, case management and short-term pre-vocational services. Training services are available for low-income, dislocated workers and veterans that qualify under WIA for training and have not attained employment through Core or Intensive services.

## **CONTRACTING PROCESS**

On October 17, 2008, CSS released a Request for Proposals (RFP) for the WIA ADW Program to procure contractors, effective July 1, 2009 through June 30, 2012, with option to extend for two (2) additional one-year terms through June 30, 2014.

On February 13, 2014, CSS released an RFP for the WIA Adult and Dislocated Worker Integrated Services Program, Rapid Response Program, and Veterans' Program. Among other features, the RFP integrated the provision of workforce development services between the contractors and the State of California Employment Development Department (EDD).

On June 17, 2014, your Board approved month-to-month contract extensions for 17 WIA contracts to provide employment services, pending the award of new WIA contracts based on a redesign of the WIA programs. Given the approval of the WIOA legislation, that governs and regulates the program, it is critical for CSS to ensure a full year of services including training while it assesses the impact of the legislation on the redesign. CSS anticipates funding the current contractors through June 30, 2015.

### **Monitoring**

CSS contracts with the Department of the Auditor-Controller to conduct fiscal and contract compliance monitoring of all of its WIA contractors. CSS' resolution process ensures that the reported monitoring findings are resolved.

## **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The recommended actions will allow for the continued provision of training services to participants of the WIA Adult and Dislocated Worker programs.

## **CONCLUSION**

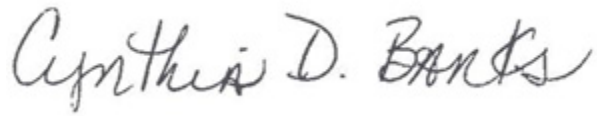
If you have any questions Mr. Robert Brieff may be contacted by telephone: (213) 738-2358 or via E-mail: [rbrieff@css.lacounty.gov](mailto:rbrieff@css.lacounty.gov) if there are any questions.

The Honorable Board of Supervisors

9/9/2014

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Respectfully submitted,

A handwritten signature in dark ink, reading "Cynthia D. Banks". The signature is written in a cursive, flowing style.

CYNTHIA D. BANKS

Director

CDB:cd:rb

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors



# Los Angeles County WIA Adults Programs

## Additional Funding Allocations

July 1, 2014 to June 30, 2015



Agencies	District 1	District 2	District 3	District 4	District 5	Additional Funding for Training and Operations*
Antelope Valley Consortium					\$ 501,112	\$ 501,112
Arbor E&T LLC - East Los Angeles	\$ 457,443					\$ 457,443
Arbor E&T LLC - Florence Firestone		\$ 155,654				\$ 155,654
City of Palmdale					\$ 238,649	\$ 238,649
City of Palmdale- Countywide Veterans	\$ 125,740	\$ 48,756	\$ 15,112	\$ 31,079	\$ 64,438	\$ 285,125
Community Career Development		\$ 217,713				\$ 217,713
Community Career Development - South Los Angeles		\$ 283,985		\$ 28,448		\$ 312,433
Goodwill - Central San Gabriel Valley	\$ 463,696				\$ 4,243	\$ 467,939
Goodwill - Pomona	\$ 277,384					\$ 277,384
Hub Cities Consortium	\$ 479,113	\$ 173,520				\$ 652,633
Jewish Vocational Services - West Hollywood			\$ 87,124			\$ 87,124
Jewish Vocational Services - West Los Angeles		\$ 36,477	\$ 123,641	\$ 7,580		\$ 167,698
Managed Career Solutions - API Center					\$ 140,453	\$ 140,453
Managed Career Solutions - West San Gabriel Valley*	\$ 622,525	\$ 112,965			\$ 302,772	\$ 1,038,262
Southeast Area Social Services Funding Authority	\$ 100,031			\$ 442,110		\$ 542,141
<b>Sub-Total</b>	<b>\$ 2,525,932</b>	<b>\$ 1,029,070</b>	<b>\$ 225,877</b>	<b>\$ 509,217</b>	<b>\$ 1,251,667</b>	<b>\$5,541,763</b>
City of Los Angeles - City of San Fernando**			\$ 423,000			\$ 423,000
<b>Grant Total</b>	<b>\$ 2,525,932</b>	<b>\$ 1,029,070</b>	<b>\$ 648,877</b>	<b>\$ 509,217</b>	<b>\$ 1,251,667</b>	<b>\$ 5,964,763</b>

\*The training allocation for Managed Career Solution is \$535K + \$503K to support their operation in the East San Gabriel Valley.

\*\* Funding is part of CSS' Intermediary Agreement with the City of Los Angeles to provide services to City of San Fernando. It includes \$300k to fund operations and \$123k to fund training.